

**BelovED Community Charter School  
Regular Board Meeting  
Thursday, February 20, 2020, 7:00 pm  
508 Grand Street  
Jersey City, NJ 07302**

**Minutes**

The meeting was called to order at 7:07 PM by Nicole Jackson.

**I. Roll Call**

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/20	X		
Salvatore Risalvato	6/30/21		X	
Sheridan Bell	6/30/20	X		
Sam Mikhail	6/30/21	X		

Ken Schultz – Acting Executive Officer/Gr 6 – 9 Lead Person

Michele Link – Principal, K - 5

Laura Tasic – School Business Administrator/Board Secretary, BCCS

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

**II. Approval of Minutes from January 16, 2020 Regular Board Meeting.**

Motion: J. Lisboa	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

### III. Human Resources

1. **2020-02-20-20-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the School Year 2019 – 2020, effective September 1, 2019 – June 30, 2020.

Hire	Position	Salary	Start Date
Suzzette Kaddah	Teacher	\$62,000	January 21, 2020
Mariam Khawaja	Teacher Assistant	\$29,000	February 12, 2020
Shereen El-Rouby	Teacher Assistant	\$29,000	February 10, 2020
Andrea King	Security Guard PT	\$12 / hour	January 21, 2020
Shantel Williams	Security Guard PT	\$12 / hour	February 11, 2020
Cheniqua Simms	Security Guard PT	\$12 / hour	TBD, upon completion of background check
David Johns	Sr. Custodian FT	\$14 / hour	February 6, 2020
Jimmy Mair	Head Custodian	\$17/hour, (90 probationary term w/ satisfactory review will increase to \$18/hour)	February 1, 2020
Kaity Ferguson-Shand	Teacher	\$64,000	January 29, 2020
Corneil Fabien	Bus Driver	\$29.50/route	February 21, 2020
Emily Nicols	Dean of Data & Special Projects	\$81,000	May 15, 2020

Motion: J. Lisboa	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			

S. Mikhail	X			
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2. **2020-02-20-20-02** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the 2020 – 2021, effective September 1, 2020 – June 30, 2021.

Hire	Position	Salary	Start Date
Whitney Harris	Teacher	\$62,000	September 1, 2020
Amina Deburst-Banks	Teacher	\$64,500	September 1, 2020
Emily Nicols	Dean of Data & Special Projects	\$86,000	September 1, 2020

Motion: J. Lisboa	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

3. **2020-02-20-20-03** Resolved, the BCCS Board of Trustees approves the following Winter Sports Season Stipends for the School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Raouf Ramdani	HS Boys Head Coach	\$2,000
Dale Waul	MS Boys Head Coach	\$2,000
Joel Rodriguez	MS & HS Boys Assistant Coach	\$2,000
Marguerite O'Brien	MS Girls Head Coach	\$2,000
Maria Valez	MS Girls Assistant Coach	\$1,000
Maura Carney	HS Girls Head Coach	\$2,000
James Cooper	MS Girls Assistant Head Coach	\$1,000
Kristin Thompson	Bowling Head Coach	\$2,000
Meghan Delaplain	Cheer Co- Head Coach	\$1,500
Dennis Morrobel	Cheer Co-Head Coach	\$1,500

Motion: J. Lisboa	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

#### IV. Field Trips

1. **2020-02-20-20-04** Resolved, the BCCS Board of Trustees approves the following Field Trips:

Date	Grade	Destination/City	Amount
February 21, 2020	Gr 7	Madame Tussauds New York, New York, NY	\$2,805.61
March 4, 2020	Gr 6	Floyd Hall Arena	\$1,692.37
March 31, 2020	Gr 3	We The People / Theater Works USA, Englewood, NJ	\$1,728.75
March 19, 2020	Gr 6	St. Hubert's Animal Shelter, Madison, NJ	\$214.00
April 20, 2020	Gr 6	Museum of Jewish Heritage, New York, NY	\$500.00
April 24, 2020	Gr K-2, 3 – 5	Rachelle Burk Children's Book Author & Storyteller, BCCS MPR	\$750.00
March 11, 2020	Gr 9	NJ City University, Jersey City, NJ	TDB
March 11, 2020	Gr 9	Rutgers University, Newark, NJ	TBD

Motion: S. Bell	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			

S. Mikhail	X			
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## V. Business

- 1. 2020-02-20-20-05** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of January 17, 2020 – February 20, 2020, in the amount of \$324,197.43.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

- 2. 2020-02-20-20-06** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 02/28/20 and 03/13/20 each in the amount of \$420,000.00.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

- 3. 2020-02-20-20-07** Resolved, the BCCS Board of Trustees approves of the submission of the January 2020 Board Secretary Report to the NJ Department of Education.

Motion: N. Jackson	Second J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

- 4. 2020-02-20-20-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a rental agreement with Sovale Transportation for the bus rental of a 54 passenger school bus at a rental rate of \$2,000 per week.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

- 5. 2020-02-20-20-09** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$9,100.00 to Quest Transportation Inc. for 54 passenger school bus rental for the period of September through February 5<sup>th</sup>, 2020.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

- 6. 2020-01-16-20-10** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$2,297.63 for the purchase of MS – 6<sup>th</sup> Gr ELA books.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

- 7. 2020-02-20-20-11** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$3,700.00 to Atlantic Environmental Solutions, Inc. paid on behalf of Friends 2 for the required Annual Remedial Action Protectiveness Protection Inspection and the modification of the Classification Exception Area (CEA) Remedial Action Permit (RAP) for the 508 Grand Street property.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

- 8. 2020-02-20-20-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with School Messenger (preferred partner for PowerSchool) for their School Messenger, Content Management System and branded app for a term of five years. A one-time set up fee of \$3,750.00 (payment due July 2020). Annual fee of \$4,935 (payment due July 2020). After the first year, BCCS' cost will be re-set based upon enrollment, at the cost of \$1.80 per student.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

- 9. 2020-02-20-20-13** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$1,050.00 to Scott Loeffler, CPA for the preparation of the 2018 tax year form 990 tax return.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

- 10. 2020-02-20-20-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an agreement with New Jersey Charter School Association for SchoolLens Data Dashboard in the amount of \$745.00 for a one-year term.



Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

**11. 2020-02-20-20-15** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$4,856.85 to New Jersey Department of Labor and Workforce Development for unemployment benefits, quarter ending 12/31/2019.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

**12. 2020-02-20-20-16** Resolved, the BCCS Board of Trustees authorizes the expenditure totaling \$11,602.41 to WB Mason Co., Inc. for High School supplies.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X

S. Bell	X			
S. Mikhail	X			

**13. 2020-02-20-20-17** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$3,500.00 to DeLeon Auto Repairs for the D.O.T. bus inspection.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

**14. 2020-02-20-20-18** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$4,700.00 to DeLeon Auto Repairs for a cylinder head repair of the engine on bus #17.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

**15. 2020-02-20-20-19** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$3,500.00 to DeLeon Auto Repairs for body work on the new bus #20.

Motion: N. Jackson	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato				X
S. Bell	X			
S. Mikhail	X			

**VII. Public Comment on Non-Agenda Items**

1. None.

**VIII. Other Business**

1. Latest update on HIB provided by the Principal (Gr K-5), nine (9) submitted, two (2) met the specific criteria to be qualified as HIB for the month of February.
2. 531 Grand Street update – street lamp replacement required, CO anticipated by next week.
3. Discussion on website updates and new payroll provider.
4. Lactation Room Policies, to follow up on location of specified room(s).
5. Follow-up discussion related to how accrued sick leave may be applied to FLMA to be discussed at next Board meeting after reviewing other districts policies.
6. Food Service Program discussion.

**Adjournment at 9:36pm**